

CITY OF DOVER ORDINANCE PROPOSED ORDINANCE #2024-27

1 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN**
 2 **COUNCIL MET:**

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 4 That Appendix F – FEES AND FINES, Chapter 82. – Planning be amended by inserting the text
 5 indicated in **bold, blue font** and deleting the text indicated in ~~red-strikeout~~ as follows:

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 7 APPENDIX F – FEES AND FINES

8 Chapter 82. – Planning

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Chapter 82. Planning	Fees and Fines
Sec. 82-3. Planning services	
(a) Zoning verification letters/administrative interpretations	\$50.00 per letter/interpretation \$60.00 per letter/interpretation

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12 **BE IT FURTHER ORDAINED:**

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14 That Appendix F – FEES AND FINES, APPENDIX A. – Subdivisions amended by inserting the
 15 text indicated in **bold, blue font** and deleting the text indicated in ~~red-strikeout~~ as follows:

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17 APPENDIX F – FEES AND FINES

18 Appendix A. – Subdivisions

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Appendix A. Subdivisions	Fees and Fines
<i>Article IV. Subdivision—Procedure</i>	
Subsec. A.2. Preapplication; filing fee	\$200.00 \$225.00
Subsec. B.2. Preliminary layout; filing fee	\$325.00 \$350.00
Subsec. C.3. Plat; review fee	\$200.00 , \$225.00 , plus \$85.00 per acre for the first ten acres, \$60.00 per acre for the next ten acres and \$45.00 per acre for each acre thereafter

Appendix A. Subdivisions	Fees and Fines
Subsec. C.3. Plat; review fee— Minor lot line adjustment	Plats for minor lot line adjustments shall require a review fee of \$150.00 \$200.00
Subsec. C.3. Plat; review fee— Minor subdivision	Plats for minor subdivisions shall require a review fee of \$150.00 plus \$15.00 per lot \$200 plus \$20 per lot

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BE IT FURTHER ORDAINED:

That Appendix F – FEES AND FINES, APPENDIX B. – Zoning amended by inserting the text indicated in **bold, blue font** and deleting the text indicated in ~~red-strikeout~~ as follows:

APPENDIX F – FEES AND FINES
Appendix B. – Zoning

Appendix B. Zoning	Fees and Fines
<i>Article 3. District Regulations</i>	
Sec. 24. Planned Neighborhood Design option (PND)	
Subsec. 24.2. Review process—General sketch plan review fee, each application	\$100.00 \$150.00
Subsec. 24.8. Conditional use plan approval	
Subsec. 24.81. Plan approval fee, each application	\$200.00, plus \$10.00 per acre \$250.00, plus \$20.00 per acre
Subsec. 24.9. Site development preliminary subdivision plan review	
Subsec. 24.91. Preliminary plan approval fee; each application	\$325.00, plus \$20.00 per acre \$350.00, plus \$25.00 per acre
Subsec. 24.10. Final subdivision plat approval	

Appendix B. Zoning	Fees and Fines
Subsec. 24.101. Final subdivision plat approval; each application	\$250.00 \$300.00
Sec. 28. Traditional Neighborhood Design Zone (TND)	
Subsec. 28.4. Procedure; application for rezoning of a land area to a TND zone	
Subsec. 28.411. Minimum fee; each rezoning petition	\$325.00 \$350.00
Subsec. 28.422. Implementation plan approval; each application	\$325.00, plus \$10.00 per acre \$350.00, plus \$10.00 per acre
Subsec. 28.434. Site development plan or subdivision plat; each application	\$250.00 \$300.00
<i>Article 5. Supplementary Regulations</i>	
Section 4. Supplementary sign regulations	
Subsec. 4.8 . Unified campuses and complexes	
Subsec. D.4. Submission requirements; application fee	\$200.00, due at time of application \$250.00
Subsec. 4.9 . Supplementary sign provisions	
Subsec. D.1. Temporary signs; permit	\$50.00
<i>Article 9. Board of Adjustment</i>	
Sec. 3. Procedure	
Subsec. 3.4. All variance requests and appeals from an order, requirement, decision or determination made by an administrative official, board or agency of the city shall be accompanied by a fee	

Appendix B. Zoning	Fees and Fines
All variance requests for residential uses	\$300.00 \$325.00
All variance requests for nonresidential uses	\$600.00 \$625.00
<p>All appeals from an order, requirement, decision or determination made by an administrative official, board or agency of the city</p> <p>The board of adjustment may, in its discretion, return to the applicant part or all of the fee paid by him in the event that his appeal under section 2.1 (interpretation) hereof is partially or wholly successful. The fees filed in connection with applications under section 2.2 (variances) shall not be returnable, regardless of disposition of the case by the board</p>	\$300.00
<i>Article 10. Planning Commission</i>	
Sec. 1. Approval of conditional uses	
Subsec. 1.52. Application procedure; conditional use permit; each application	\$425.00 , \$450.00 plus \$25.00 per acre of the area or multiple thereof involved in the application
Sec. 2. Site development plan approval	
Subsec. 2.42. Fees—Application for administrative site plans	\$300.00 \$325.00
Subsec. 2.43. Fees—Application for site development plan approval	\$425.00 plus \$25 per acre \$450.00 plus \$25.00 per acre
Sec. 3. Historic district commission and architectural review	
Subsec. 3.26. Procedures for an architectural review by the historic district commission or planning commission	

Appendix B. Zoning	Fees and Fines
Subsec. (b) Application and fee for an architectural review certificate	\$250.00
Sec. 5. Amendments	
Subsec. 5.32. Application. Each application for a zoning map amendment:	
Minimum fee, in addition to required district supplemental fee	\$425.00 \$450.00
One-family residence zones (R-8, R-10, R-15, and R-20); supplemental fee	\$25.00 per acre
General residence zones, Medium density residence zones, and Mobile home park zones (RG-0, RG-1, RG-2, RG-3, RG-5, RM-1, RM-2, and MHP MH); supplemental fee	\$50.00 per acre
Commercial and office (C-1, C-1A, C-2, C-2A, C-3, C-4, CPO, RC and IO); supplemental fee	\$70.00 per acre \$75.00 per acre
Shopping center development (SC-1, SC-2 and SC-3); supplemental fee	\$75.00 per acre
Industrial zones (M, IPM, and IPM2 , IPM2, and IPM3); supplemental fee	\$75.00 per acre

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BE IT FURTHER ORDAINED:

That the Effective Date of this schedule of application fees be established as September 1, 2024 and any application filed to meet an application filing deadline set for after September 1, 2024 be subject to these new rates.

ADOPTED: *
EFFECTIVE DATE: September 1, 2024

SYNOPSIS

This is a series of text amendments to the application filing fees for applications to the Planning

43 Office for administrative reviews and to the Board of Adjustment, Historic District Commission,
44 and Planning Commission. These are proposed to update the Schedule of Application Fees that
45 were last amended in December 2015 (Effective January 1, 2016). The application processes and
46 procedures are outlined in the *Land Subdivision Regulations* and the *Zoning Ordinance (Dover*
47 *Code of Ordinances*, Appendix A – Subdivisions and Appendix B – Zoning). (Planning Reference:
48 MI-24-07)

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50 (SPONSORS: *) (INITIATION BY THE CITY MANAGER’S OFFICE AND PLANNING OFFICE)

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53 Actions History:

54 6/25/2024 - Introduced at Council Committee of the Whole/Legislative Finance, and
55 Administration Committee

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